

Site Program Quality Standards	Measures	Response Options		
		Rarely	Occasionally	Often
Routines and Learning Structures				
40. The Club creates safe, positive and inclusive environments and experiences for all youth and families of every race, gender, gender expression, sexual orientation, ability, socioeconomic status, religion or cultural belief, and more.	During programs and activities, staff plan and include opportunities for youth to connect and get to know one another (e.g. teambuilding activities, introductions, personal updates, welcoming of new members, check-ins and icebreakers).			
	Programming materials are available in the language(s) spoken by families and youth. If unavailable, additional supports are provided to help families understand programming (e.g. interpreter).			
	All youth meaningfully participate in programs, activities and learning experiences and are given a modified role when they cannot participate in the same ways as their peers (e.g., timekeeper or scorekeeper) .			
	Staff make connections between Club activities and youths' experiences and interests, to ensure that youth feel welcome at the Club (e.g. culture, family traditions, hobbies).			
	When conflict or negative behaviors occur, staff recognize it, acknowledge it and work with youth involved to identify the cause and solutions (e.g. facilitating a discussion or reflection, guiding youth in <u>generating possible solutions</u>)			
	Staff engage youth in setting rules and expectations that promote respect in peer and adult relationships.			

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41. The Club creates and maintains a developmentally appropriate consistent routine and balanced schedule for youth.	The schedule of programs and activities is clearly posted throughout the Club and available for all youth and parents.			
	The Club offers each age group a variety of programs and activities across program areas.			

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42. The Club maintains developmentally appropriate staff-to youth ratios and group sizes to ensure physical and emotional safety, belonging and relationship-building.	<p>The Club uses appropriate staff-to-youth ratios to ensure the safety of youth in Club settings and in transportation, which include:</p> <ul style="list-style-type: none"> o Staff-to-youth ratios do not exceed 1:20 for any type of activity o For groups of youth ages 6 and older use a staff-to-youth ratio between 1:10 and 1:15 o For youth groups that include children younger than age 6, use a staff-to-youth ratio between 1:8 and 1:12 o For small-group clubs, such as Keystone Club or Torch Club, use a staff-to-youth ratio between 1:8 and 1:12 o For field trips, the staff-to-youth ratio should be 1:8, with at least two adults per group; one of whom is a staff member o For the swimming pool, use a staff-to-youth ratio of no more than 1:15 in addition to lifeguards o Ratios are maintained when transporting youth, with ratios for the youngest child present being maintained at all times. 			
	Group sizes do not exceed 30 and youth are grouped in developmentally appropriate groupings (i.e. by age or grade).			
	Staff consistently interact with children in a positive manner (e.g. all children are greeted by staff throughout the Club and day, staff use a warm tone of voice and respectful language).			
Programs & Activities	To			

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43. The Club offers programs, activities and learning experiences that are planned, presented and paced for youth.	When providing instructions and steps, staff explain and demonstrate them.			
	Materials, instructions and activity steps are modified to accommodate the diverse needs of individual youth to ensure meaningful engagement.			
	Staff facilitate structured opportunities to publicly acknowledge the effort and accomplishment of youth (e.g. Youth of the year/month/week, weekly recognition bulletin boards).			
44. The Club offers programs, activities and learning experiences that support active learning	Programs and activities involve youth in engaging with materials, ideas or improving a skill through guided practice for at least half of the time.			
	Staff actively engage with youth in activities. This includes providing directions, answering questions, partnering with youth, and/or checking in with youth			
	All youth have access to programs and activities that will lead to tangible products or performances where they are able to demonstrate what they have learned.			
	Youth have opportunities to work cooperatively as a team or a group towards shared goals.			
	Programs and activities include structured opportunities for youth to communicate what they are doing and reflect on what they learned, and how it applies to their lives.			

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45. The Club's programs, activities and learning experiences include opportunities for youth voice, choice and leadership.	Staff actively solicit feedback from youth about the programs, activities and learning experiences			
	All youth have the opportunity to make choices within programs/activities to shape the direction of the experience (e.g. materials used, what they will do, how they will do it).			
	Staff provide a balance of activity-types in each program/activity time (e.g. adult-facilitated, youth-led, self-directed).			