



CQI and Program Quality Training Calendar January - June 2024

Calendar At A Glance		
Descriptions and Registration Links Below		
January	February	March
1/9 Intro to Program Quality 1/10-11 PQA Basics	2/24 Team Based Planning 2/21-29 EART	3/20 Intro to Program Quality
April	May	June
4/1-2 PQA Basics 4/17 Team Based Planning	5/2 Intro to Program Quality	6/6 Team Based Planning 6/20-27 EART

Introduction to Program Quality, Live Virtual Workshop

This session is the first step in beginning a CQI process at your Club or Organization. During this two-hour, instructor-led workshop, participants will be introduced to BGCA's CQI Team, available resources, and review strategies and timelines for implementing CQI. We will explore the importance of a team-based approach to quality improvement and outline tangible next steps and training opportunities to get you started.

Live Virtual Workshop Dates & Times:

- Tuesday January 9: 10 AM – 12 PM ET/ 7 AM – 9 AM PT
Registration link: <https://bit.ly/47Jjlwb>
- Wednesday March 20: 1 – 3 PM ET/ 11 AM – 1 PM PT
Registration link: <https://bit.ly/485smPF>
- Thursday May 2: 10 AM – 12 PM ET/ 7 AM – 9 AM PT
Registration link: <https://bit.ly/4a0eLeB>

Introduction to Continuous Quality Improvement, Self-directed Course Option:

This self-directed course introduces your organization's quality leader and larger staff team to the fundamentals of implementing a CQI process at your Club. This course will use a research-tested framework for improvement to explore:

- How to define quality for your program, site, or organization.
- How to identify strengths and improvement areas.
- Tools for assessing the quality of youth-facing programs.
- How to identify what youth and staff are experiencing.
- Discover systems, structures, and supports to connect with leaders in CQI.

[Click here to enter the self-directed Intro to CQI course.](#)

Or, log in to Spillet Leadership University, search “CQI” and select the course called “Continuous Quality Improvement.”

Introduction to Team Based Data Planning, Live Virtual Workshop

In this session, participants will explore strategies to gaining buy-in and creating an impactful CQI process. Facilitators will discuss the importance of using a team-based approach to planning conversations and will review the Team Based Planning tool. Participants will learn user-friendly ways to prepare their data and tools for storing and tracking improvement plans.

Dates & Times:

- Tuesday February 27: 10 AM – 12 PM ET/ 7 AM – 9 AM PT
Registration link: <https://bit.ly/3NeF4UB>
- Wednesday April 17: 1 – 3 PM ET/ 11 AM – 1 PM PT
Registration link: <https://bit.ly/3GqeJ21>
- Thursday June 6: 10 AM – 12 PM ET/ 7 AM – 9 AM PT

Registration link: <https://bit.ly/3T9DyGO>

Youth Program Quality Assessment (YPQA) Workshops

Program Quality Assessment Basics, Live Virtual Workshop

The Youth Program Quality Assessment (YPQA) is the first step in improving program quality at your Club. This virtual, instructor-led workshop will prepare you to conduct quality self-assessments using the YPQA. This course is encouraged for all staff who will be using the YPQA, especially for site directors, managers and administrators who will be organizing a CQI process using the YPQA.

This live, virtual workshop takes place over two consecutive days, split between two, three-hour sessions. Both sessions are required for completion.

Dates & Times:

- **LVI PQA Basics January 10 & 11**
Day 1: Wednesday January 10: 10 AM – 1 PM ET/ 7 AM – 10 AM PT
Day 2: Thursday January 11: 10 AM – 1 PM ET/ 7 AM – 10 AM PT
Registration link: <https://bit.ly/3t2MBie>
- **LVI PQA Basics April 1 & 2**
Day 1: Monday April 1: 1 PM – 4 PM ET/ 10 AM – 1 PM PT
Day 2: Tuesday April 2: 1 PM – 4 PM ET/ 10 AM – 1 PM PT
Registration link: <https://bit.ly/3R3aSN8>

PQA Basics Self-directed Course Option:

The Youth Program Quality Assessment (YPQA) is the first step in improving quality at your Club or Organization. This self-directed course will teach you and your staff how to conduct self-assessments using the YPQA. CQI process leaders and managers are encouraged to complete the live, virtual PQA basics options above. This course is best suited for youth development professionals or other staff who will be participating in, but not managing, a Club's CQI efforts.

This curriculum walks the user through the Youth Program Quality Assessment tool, item-by-item, and provides observational note-taking practice. Participants learn to "fit and score" items in the tool using anecdotal evidence. Participants also learn how to participate in program self-assessment.

[Click here to access PQA Basics on Spillett Leadership University](#)

- Or, log in to Spillett Leadership University, search "PQA" and select the "PQA Basics" course.

External Assessor Reliability Training (EART) for the YPQA

The External Assessor Reliability Training, or EART, is an advanced course on the Youth Program Quality Assessment. This deep-dive into the tool provides staff who are already familiar with the YPQA an opportunity to sharpen their observational note taking skills and understanding of each item in the tool. The course culminates in a scored video "reliability check." Participants who successfully achieve acceptable levels of reliability (80% at the item level) become "Endorsed Assessors" and can collect research quality data. External Assessors of the YPQA can conduct YPQAs internally at their own Club or organization or at any other Boys & Girls Club.

Please Note: Participants are required to attend all four sessions in full to qualify for certification.

Dates & Times:

- **LVI EART February 21-29**
 - Session 1: Wed Feb 21: 1 PM – 2 PM ET/ 10 AM – 11 AM PT
 - Session 2: Mon Feb 26: 1 PM – 4 PM ET/ 10 AM – 1 PM PT
 - Session 3: Tues Feb 27: 1 PM – 4 PM ET/ 10 AM – 1 PM PT
 - Session 4: Thurs Feb 29: 1 PM – 3 PM ET/ 10 AM – 12 PM PTRegister here: <https://bit.ly/3NafBLO>

- **LVI EART June 20-27**
 - Session 1: Thurs June 20: 10 AM – 11 AM ET/ 7 AM – 8 AM PT
 - Session 2: Mon June 24: 10 AM – 1 PM ET/ 7 AM – 10 AM PT
 - Session 3: Tues June 25: 10 AM – 1 PM ET/ 7 AM – 10 AM PT
 - Session 4: Thurs June 26: 10 AM – 12 PM ET/ 7 AM – 11 AM PTRegister here: <https://bit.ly/3t7nDhJ>