

Targeted Improvement Area:
(What are we planning to improve?)



Action Step: What are we going to do?	Resources: What do we need to make it happen?	Lead: Who will be responsible for this step?	Timeline: When will this step be complete?

Track Progress:
(How will you check progress? What data source will you use to measure success? When will you collect your data to measure improvement?)



404.487.5700



cqitoolkit@BGCA.org



1275 Peachtree Street NE
Atlanta, GA 30309-3506