



# CQI and Program Quality Training Calendar January - June 2025

## Calendar At A Glance

January	February	March
None	2/5-13 EART 2/12 CQI Community	3/12-13 PQA Basics
April	May	June
4/14-15 PQA Basics 4/21 CQI Community	5/14-22 EART	6/5 CQI Community

### CQI Community Conversations

Want to connect with other Club professionals leading continuous quality improvement? The CQI Community is a space to come together and ask questions, problem-solve, and share what has worked.

#### Dates & Times:

- Wednesday February 12: 1 – 2 PM ET/11 – 12 PM PT  
Registration link: <https://bit.ly/3Zyts5k>
- Monday April 21: 1 – 2 PM ET/11 – 12 PM PT  
Registration link: <https://bit.ly/41aWeds>
- Thursday June 5: 1 – 2 PM ET/11 – 12 PM PT  
Registration link: <https://bit.ly/3ZyEjMx>

### Introduction to Continuous Quality Improvement, Self-directed Course Option:

This self-directed course introduces your organization’s quality leader and larger staff team to the fundamentals of implementing a CQI process at your Club. This course will use a research-tested framework for improvement to explore:

- How to define quality for your program, site, or organization.
- How to identify strengths and improvement areas.
- Tools for assessing the quality of youth-facing programs.
- How to identify what youth and staff are experiencing.
- Discover systems, structures, and supports to connect with leaders in CQI.

[Click here to enter the self-directed Intro to CQI course.](#) Or, log in to Spillet Leadership University, search “CQI” and select the course called “Continuous Quality Improvement.”

### Preparing for Team-Based Planning, Virtual Tutorial and Learning Coach Module

In this recorded webinar, participants will explore how to make plans for improving program quality at the site level. Facilitators will discuss the importance of using a team-based approach to planning conversations and will review the Team Based Planning tool.

Find the webinar and Learning Coach Module in the Plan portion of the CQI Toolkit at <https://cqitoolkit.org/plan/>

## **Youth Program Quality Assessment (YPQA) Workshops**

### **Program Quality Assessment Basics, Live Virtual Workshop**

The Youth Program Quality Assessment (YPQA) is the first step in improving program quality at your Club. This virtual, instructor-led workshop will prepare you to conduct quality self-assessments using the YPQA. This course is encouraged for all staff who will be using the YPQA, especially for site directors, managers and administrators who will be organizing a CQI process using the YPQA.

This live, virtual workshop takes place over two consecutive days, split between two, three-hour sessions. Both sessions are required for completion.

#### **Dates & Times:**

##### **LVI PQA Basics March 12 & 13**

Day 1: Wednesday March 12: 1 PM – 4 PM ET/ 10 AM – 1 PM PT

Day 2: Thursday March 13: 1 PM – 4 PM ET/ 10 AM – 1 PM PT

Registration link: <https://bit.ly/3BekKzN>

##### **LVI PQA Basics April 14 & 15**

Day 1: Monday April 14: 10 AM – 1 PM ET/ 7 AM – 10 AM PT

Day 2: Tuesday April 15: 10 AM – 1 PM ET/ 7 AM – 10 AM PT

Registration link: <https://bit.ly/4eYsPXe>

### **PQA Basics Self-directed Course Option:**

The Youth Program Quality Assessment (YPQA) is the first step in improving quality at your Club or Organization. This self-directed course will teach you and your staff how to conduct self-assessments using the YPQA. CQI process leaders and managers are encouraged to complete the live, virtual PQA basics options above. This course is best suited for youth development professionals or other staff who will be participating in, but not managing, a Club's CQI efforts.

This curriculum walks the user through the Youth Program Quality Assessment tool, item-by-item, and provides observational note-taking practice. Participants learn to “fit and score” items in the tool using anecdotal evidence. Participants also learn how to participate in program self-assessment.

[Click here to access PQA Basics on Spillett Leadership University](#)

- Or, log in to Spillett Leadership University, search “PQA” and select the “PQA Basics” course.

### **External Assessor Reliability Training (EART) for the YPQA**

The External Assessor Reliability Training, or EART, is an advanced course on the Youth Program Quality Assessment. This deep dive into the tool provides staff who are already familiar with the YPQA an opportunity to sharpen their observational note taking skills and understanding of each item in the tool. The course culminates in a scored video “reliability check.” Participants who successfully achieve acceptable levels of reliability (80% at the item level) become “Endorsed Assessors” and can collect research quality data. External Assessors of the YPQA can conduct YPQAs internally at their own Club or organization or at any other Boys & Girls Club.

**Please Note:** Participants are required to attend all four sessions in full to qualify for certification. Session one is 1 hour, sessions two and three are each 3 hours, and session four is 2 hours. Completion of PQA Basics is a pre-requisite for this course.

#### **Dates & Times:**

##### **LVI EART February 5-13**

Session 1: Wed Feb 5: 10 AM – 11 AM ET/ 7 AM –8 AM PT

Session 2: Mon Feb 10: 10 AM – 1 PM ET/ 7 AM – 10 AM PT

Session 3: Tues Feb 11: 10 AM – 1 PM ET/ 7 AM – 10 AM PT

Session 4: Thurs Feb 12: 10 AM – 12 PM ET/ 7 AM – 11 AM PT

Register here: <https://bit.ly/4fgsy25>

##### **LVI EART May 14-22**

Session 1: Wed May 14: 1 PM – 2 PM ET/ 10 AM – 11 AM PT

Session 2: Mon May 19: 1 PM – 4 PM ET/ 10 AM – 1 PM PT

Session 3: Tues May 20: 1 PM – 4 PM ET/ 10 AM – 1 PM PT

Session 4: Thurs May 22: 1 PM – 3 PM ET/ 10 AM – 12 PM PT

Register here: <https://bit.ly/4giMPVm>